



Quote Department Estimator

Job Requirements Responsibilities:

- Speaking with clients and taking requests via phone and email.
- Working out estimates and pricing information
- Providing excellent customer follow up.

Qualifications:

- Candidate must have strong technical skills
- Customer service experience and strong attention to detail required.
- Must be highly organized
- Prior work experience in a door, window or millwork industry a plus

Skills:

- Organized
- Ability to multitask
- Knowledge of MS Word and Excel